

HEALTH FACILITIES ADVISORY COMMITTEE (HFAC)

MEETING MINUTES

**July 27, 2007, 11:00am Central
Conference Call**

Roll Call:

Chairman:	Mr. Tommy Bowman	<input checked="" type="checkbox"/>	
Vice-Chairman:	CDR Darrell LaRoche		
Members:	CAPT Jose Cuzme	<input checked="" type="checkbox"/>	CDR Gary Gefroh <input checked="" type="checkbox"/>
	Mr. Jim Biasco	<input checked="" type="checkbox"/>	Mr. Gilbert Harrison
	Mr. Ken Harper	<input checked="" type="checkbox"/>	CAPT Keith Shortall <input checked="" type="checkbox"/>
Alternates:	Mr. Kevin D'Amada	<input checked="" type="checkbox"/>	CAPT Michael Weaver <input checked="" type="checkbox"/>
	Mr. Ray Cooke	<input checked="" type="checkbox"/>	Mr. Howard Wellspring <input checked="" type="checkbox"/>
Guests:	Joe Bermes	<input checked="" type="checkbox"/>	

Approval of the previous meeting minutes. Jose made motion to approve the July 11, 2007 Meeting Minutes without revisions. Kevin seconded motion. **Motion passed** without dissenting vote.

Old Business:

1. Technical Handbook Chapters Update – Weaver
 - a. Michael reported that Chapter 87-1 – Asbestos Abatement and Chapter 87-3 – HVAC Refrigerants will be superseded by the adoption of the proposed chapter on “Best Practices for Environmental Remediation and Management”. Chapter 21-2.4 – Radon Control and Mitigation will remain as a separate chapter. Michael stated a list of superseded chapters will be posted on the OEHE webpage. Ken stated he is listed as the webmaster but asked who is really in charge of this site because neither he nor Val Calder have access to it.
 - b. Michael stated Chapter 21-15 – Security Level Selection for Use in the Design of New Federal Facilities is with Lee Robison for posting on webpage.
 - c. Section 21-5.3 – Standby Power System Generator Selection Criteria; Chapter 24-2 – Applicability of Codes, Construction Codes and Standards; and Section 21-4.10 – USP 797 are on today’s agenda.
 - d. Michael reported that Joe had made some minor revisions to Chapter 21-8 – Metrication. This will be sent to Ken and Jose for approval.
2. Standby Generator Chapter – Harper

- a. Ray expressed concern that the Section 21-5.3 – Standby Power System Criteria was not consistent with Section 21-5.2 Alternate Power for Health Care Facilities. That Section 21-5.2 required updating.
 - b. Michael suggested to accept Section 21-5.3 as is with the provision that the remaining chapter be updated later for consistency.
 - c. Ken recommended the entire Chapter 21-5 be reviewed now in lieu of piecemeal a section at a time. Howard, Joe, and Ray were volunteered to update Chapter 21-5 for consistency and to keep the verbiage of Section 21-5.3 in tact because the HFAC had already approved the methodology.
 - d. Ken requested this review be completed by **end of next month (August)**.
3. Pharmacy Standards Decision Matrix - Gefroh
- a. Gary reported the draft Section 21-4.10 – UPS 797 with 2 drawings and a decision tree matrix had been completed. He has added the abbreviations suggested by Jose.
 - b. Gary said he is waiting on the cost estimate to add to the decision tree matrix. Gary acknowledged that the prices will be affected by the location and type of facility.
 - c. Ken asked Jose if he has presented the working draft to the national work group. Jose replied he had.
 - d. Joe and Suresh will provide cost estimates to Gary. Gary will re-submit this section to the HFAC for approval.
4. Metering Workgroup Update – Bermes
- a. Joe stated this was not a HFAC issue. He reported the Metering Plan's text was completed June 1 and has been posted to the webpage. Joe stated that the plan currently only addresses electrical metering but other metering requirements (i.e., gas, diesel, water) could be added later.
 - b. Jim confirmed that it was actually posted.
 - c. No action was necessary because the Metering Plan had been completed.
 - d. Jim requested a notice be sent to the Area Facility Managers and Energy Coordinators to notify them that Metering Plan had been posted.
5. Applicability of Codes – Weaver
- a. HFAC members reviewed the draft Section 24-2 and made the following comments.
 - b. Paragraph 24-2.2.A. - Gary recommended the definition for “regressive” and “non-regressive” be retained in the chapter along with the NFPA 101 example. Joe recommended that these terms should be included in a separate “definition” subparagraph. Michael asked if only two definitions were to be included. The consensus was yes.
 - c. Paragraph 24-2.2.B. - A lengthy discussion pursued of what code should be used if the code is revised during the design phase. The group agreed that the A/E should use the code in affect at the time the A/E contract is executed. However, if the code is changed prior to the construction phase,

then the changes will be handled on a case-by-case situation by the AHJ to determine which code requirement shall have precedence.

- d. Paragraph 24-2.3.C. - Regarding “existing facilities”, Gary recommended using the definition from NFPA 101 (2006), 43.1.4.3, “Where compliance with this chapter, or with any provision required by this chapter, is technically infeasible or would impose undue hardship because of structural, construction, or dimensional difficulties, the authority having jurisdiction shall be authorized to accept other alternative materials, design features, or operational features.”
- e. Joe suggested changing the title of Paragraph 24-2.3 by adding, “and Model Building Code”.
- f. Joe stated that the proposed A/E Guide deleted NFPA 5000 Building Construction and Safety Code. Therefore, Paragraph 24-2.3.C.(3) could be deleted.
- g. All comments that suggested limiting NFPA 101 Life Safety Code to the 2000 edition because CMS uses it for their accreditation was rejected by HFAC. Gary explained that existing facilities were subject to “regressive” codes but if a newer code became more lenient then the more stringent requirement would prevail.
- h. Jim suggested making the second sentence in Paragraph 24-2.3.C.(6) a separate subparagraph (7) because _____.
- i. **Michael volunteered to compile comments and word-smith this section.** He will distribute to HFAC for further comments.

6. HFAC Committee Membership

- a. Tommy stated that Darrel, Gary, Gilbert and Keith’s membership expires in October. And the HFAC has 3 “at-large” positions.
- b. **Tommy asked Howard to investigate Darrel’s term if he has reached the maximum of 6 year term and to draft a request to the Facility Managers to nominate members to the HFAC.**

New Business:

- 1. Best Practices for Environmental Remediation and Management – Harper
 - a. Ken was out the room but the group decided this was covered above.

Next Conference Call: August 22, 2007 at 11:00 a.m. Central time to consider approval of A/E Guide.

Adjournment: Jose made motion to adjourn; Jim seconded motion. Motion passed.